Stevens global
LOGISTICS

Security Responsibility
Shipper Information

EXPERIENCE YOU CAN COUNT ON

www.stevensglobal.com

Security

STATEMENT
We treat security as an integral part of our everyday business and take our role in supply chain security very seriously. We understand our responsibility to protect customer assets, our employees, visitors, and facilities under our control and management as well as the environment.

WHAT ARE THE FORWARDER'S KEY RESPONSIBILITIES?
➔ Meet and comply with all government regulations and requirements for cargo security
➔ Meet mutually agreed security measures required and documented by the customer
➔ Take reasonable steps to ensure the security of customer cargo throughout Stevens involvement in the supply chain, through the application of Stevens security standards

WHAT ARE MY KEY SECURITY RESPONSIBILITIES AS A SHIPPER?
➔ Provide clear communication of your security standards and requirements in advance to help ensure the applicable measures are in place
➔ Take special care to tender cargo free of damage or pilferage in sturdy and secure packaging employing tamper evident measures when possible
➔ Declare and document all dangerous cargoes in accordance with applicable transport regulations and requirements ensuring they are properly classified, marked, packaged, and labeled
➔ Cooperate with cargo loss incidents by providing cargo details (serial numbers, item data, etc.) when necessary to aid in cargo recovery and investigation efforts

HOW DO I OBTAIN COPIES OF STEVENS STANDARD OPERATING PROCEDURES?
As a matter of sound best practices and Corporate policy, we do not release internal proprietary standard operating procedures (SOP's) outside Stevens. However, we work collaboratively with our customers and business partners to provide detailed customer-specific solutions based on mutual agreements to meet specific security requirements and objectives.

DOES STEVENS PARTICIPATE IN THE C-TPAT PROGRAM?
The U.S. Customs and Border Protection (CBP) Customs Trade Partnership Against Terrorism (C-TPAT) program is a voluntary government-business initiative to build cooperative relationships that strengthen and improve overall international supply chain and U.S. border security. Through this initiative, CBP is asking businesses to ensure the integrity of their security practices and communicate and verify the security guidelines of their business partners within the supply chain. Stevens achieved C-TPAT certification as a "**Consolidator**" in June 2008. Stevens is a **"validated"** C-TPAT member.

HOW CAN I VERIFY STEVENS' C-TPAT STATUS?
CBP created the Status Verification Interface (SVI) as the point of electronic access that allows consenting Certified C-TPAT partners to verify the participation status of other consenting Certified C-TPAT partners as a Status Verification Interface Participant (SVIP). Each SVIP must have consented to the release of their company name among the C-TPAT membership. In order to verify our SVI number, please send your inquiry to: Eric Lipsett - Compliance & Security Manager - ericl@stevensglobal.com.

WHERE SHOULD I GO FOR ASSISTANCE?

United States
U.S. Customs and Border Protection (CBP)
http://www.cbp.gov

Customs Trade Partnership Against Terrorism (C-TPAT)
http://www.cbp.gov/xp/cgov/trade/cargo_security/ctpat/

U.S. Transportation Security Administration (TSA)
http://www.tsa.gov/

TSA Air Cargo Security
http://www.tsa.gov/what_we_do/layers/aircargo/index.shtm

Canada
Canada Border Services Agency (CBSA)
http://cbsa.gc.ca

CBSA Partners in Protection (PIP)
http://cbsa.gc.ca/security-securite/pip-pep/ menu-eng.html

Transport Canada (TC)
http://www.tc.gc.ca

TC Air Cargo Security
http://www.tc.gc.ca/Vigilance/acs-sfa/aircargosecurity/home/index.shtml

Useful Links

U.S. Department of Homeland Security (DHS)
http://www.dhs.gov

Free and Secure Trade (FAST) Program
http://www.cbp.gov/xp/cgov/trade/cargo_security/ctpat/fast/

Cargo Security
http://www.cbp.gov/xp/cgov/trade/cargo_security/

Air Cargo Watch
http://www.tsa.gov/what_we_do/layers/aircargo/watch.shtm

Access to the C-TPAT SVI is found in the C-TPAT Security Link Portal on the CBP website at www.cbp.gov. We will present copies of our C-TPAT certificates upon request to non-SVIP C-TPAT partners and those without SVI access.

WHAT IS HIGH VALUE CARGO (HVC)?
Any commodity tendered for transport with high susceptibility to theft and pilferage is considered HVC. Most commonly this includes the following items:

➔ Computers & Peripheral Devices (software, hard drives, chips, screens, etc...)
➔ Personal Telecommunications (mobile phones, PDA's, etc...)
➔ Electronics (TV's, game consoles, DVD's, portable music players, etc…)
➔ Pharmaceuticals
➔ Wearing Apparel (high fashion, shoes, etc...)
➔ Accessories (leather, handbags, etc...)
➔ Luxury Items (watches, perfumes, cosmetics, etc...)

HIGH VALUE CARGO HANDLING – BOOKING, TRANSPORT, STORAGE
To mitigate the risks associated with high-value cargo loss and pilferage, Stevens employs standard HVC procedures for all cargo booked as high value. We work with customers to agree and document specific secure cargo booking and handling procedures. Some customized HVC handling may require security measures above and beyond our standard HVC program and the additional costs associated with special resources, equipment, and monitoring should be mutually discussed and understood before their application. The following key areas are part of the Stevens HVC program.

➔ Advance Documented Procedures
➔ Communications Planning
➔ Restricted Information, Cargo Access and Handling
➔ Cargo Discrepancy & Tamper Monitoring Procedures
➔ Enhanced Storage Surveillance
➔ Transport Monitoring
➔ Incident Reporting Procedures
➔ Subcontractor Security Management & Oversight

WHAT IS THE INDIRECT AIR CARRIER STANDARD SECURITY PROGRAM (IACSSP)?
Stevens is a regulated entity as an Indirect Air Carrier (IAC) under U.S. Federal rules and regulations put forth by the Transportation Security Administration (TSA). The TSA requires each IAC to adopt and carry out a security program that meets TSA requirements as mandated under the US Code of Federal Regulations Title 49 Part 1548 (49 CFR 1548) and is known as the Indirect Air Carrier Standard Security Program.

HOW DO I OBTAIN COPIES OF THE ACSSP?
An IAC is prohibited by TSA regulations under Title 49 Part 1520 (49 CFR 1520) from releasing the contents and specific details of the IACSSP to the public as it has been designated Sensitive Security Information (SSI) in the interest of National Security.

HOW DOES STEVENS ENFORCE SUBCONTRACTOR COMPLIANCE WITH THE IACSSP?
The IACSSP requires Stevens to notify subcontracted carriers transporting air cargo of certain security obligations they must carry out if engaged in the control and transport of air cargo. Subsequently, we monitor our agents, employees, and contracted carriers for compliance with TSA requirements through our internal audit and subcontractor compliance programs.

WHAT IS THE KNOWN SHIPPER PROGRAM?
The TSA established this program to assess the risks and legitimacy of shippers offering cargo for passenger air transport. All Indirect Air Carriers (IAC's) are prohibited by U.S. Federal Regulations from providing the specific details of this program to the public under Sensitive Security Information (SSI) guidelines. Only "Known" cargo can be transported on a passenger aircraft in the United States. Passenger Air Carriers and Indirect Air Carriers must comply with a broad range of specific security requirements to qualify their clients as Known Shippers. Shippers wanting to ship goods by passenger air transportation may contact Stevens to make application to become a Known Shipper.

TSA Message to Shippers
http://www.tsa.gov/what_we_do/layers/aircargo/07102006_changes.shtm

Aviation Security Regulations (Title 49 CFR Part 1548 IAC Regulations)
http://www.tsa.gov/research/laws/regs/edito-rial_multi_image_with_table_0203.shtm

Containerized Cargo Sealing Policy
http://www.cbp.gov/xp/cgov/newsroom/fact_sheets/port_security/container_sealing.xml

Secure Freight Initiative
http://www.cbp.gov/xp/cgov/trade/cargo_security/secure_freight_initiative/

Container Security Initiative
http://www.cbp.gov/xp/cgov/trade/cargo_security/csi/

Fact Sheets
http://www.cbp.gov/xp/cgov/newsroom/fact_sheets/

Chemical Security
http://www.dhs.gov/xprevprot/programs/gc_1169501486179.shtm

Chemical Facility Anti-Terrorism Standards (CFATS)
http://www.dhs.gov/xprevprot/laws/gc_1166796969417.shtm

DOT Motor Carrier Security
http://www.fmcsa.dot.gov/safety-security/ security/index.asp

DOT Hazardous Materials Security
http://www.fmcsa.dot.gov/safety-security/ hazmat/security.htm

TSA HAZMAT Endorsement Threat Assessment Program
http://www.tsa.gov/what_we_do/layers/hazmat/index.shtm

TSA HAZMAT Motor Carrier Security Self Assessment Training Program
http://www.tsa.gov/what_we_do/tsnm/highway/self_training.shtm

TSA Transportation Worker Identification Credential (TWIC)
http://www.tsa.gov/what_we_do/layers/twic/index.shtm

Safety and Security
http://cbsa.gc.ca/security-securite/safety- surete-eng.html